

POHNPEI STATE MUNICIPAL DISASTER PREPAREDNESS PLAN

For the Municipality of U

Updated: September 10, 2020

With the guidance and support of
The Pohnpei State Disaster Coordinating Office FSM Department of Environment, Climate Change and Emergency
Management (DECEM)

This document is signed and endorsed by:

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Municipal Leader





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1. OBJECTIVE

One primary goal for communities throughout the FSM is to strengthen resilience and disaster preparedness through the design and implementation of a Municipal Disaster Plan. This template is designed to provide community members with guidance on creating strategies to mitigate potential hazards and reduce vulnerabilities. The template captures basic information to design a thorough disaster plan which meets the individual needs of each community.

The plan should be developed by the community's Disaster Committee and with advice and guidance from various community members. Once completed, the Disaster Committee should share the plan with the community members, as well as to state or national government actors.

2. COMMUNITY PROFILE

The community profile provides an outline to record and display valuable information regarding the community's population breakdown, number households and resources, as well as valuable assets. Please see Annex A for additional information.

3. COMMUNICATIONS

Communications, especially during an emergency, allow communities to convey their needs to first responders, while enabling state representatives to share critical information to communities, such as early warnings and the delivery of assistance.

What is the most reliable form of communication both within and outside the island?

Telephones

What are the backup communication methods?

Word of mouth

A. Emergency Contacts

	<u>Names</u>	<u>Phone Number&</u> <u>Radio Frequencies</u>
Mayor & Municipal leadership	Dahker Abraham	320-8742; Office: 320-3991
Traditional Leaders	Ioanis Donre	320-4628
Health Services	Dr.Padwick Gallen	320-3064
Police	Nixon Mark	320-8314; Office: 320-3991

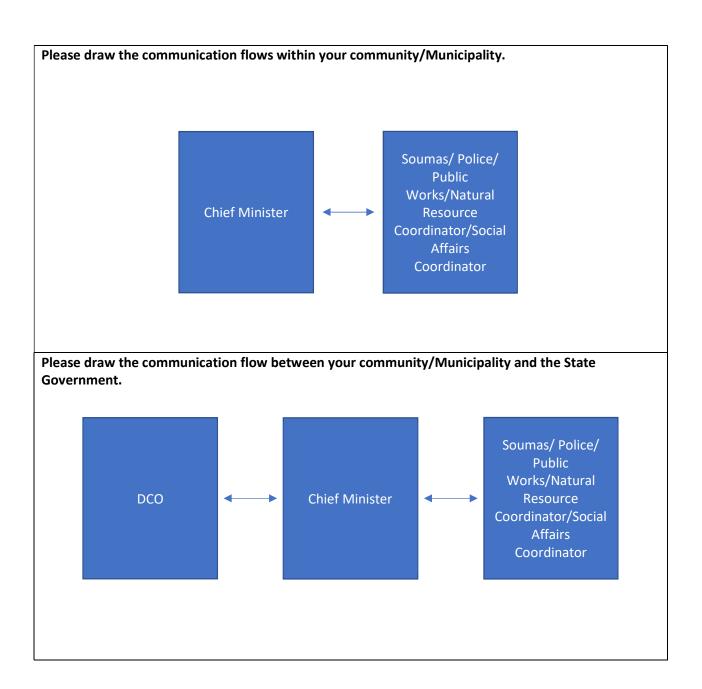
Shelter Focal Points	Awak School: Jeremy Donre Awak Church: Henry Donre Saladak School: Sonster Edgar Saladak Church: Paulino David Nan U Church: Paul Gallen	Awak School:320-3951 Awak Church:320-6025 Saladak School:320-3981 Saladak Church:320-5652 Nan U Church: 320-4529
Other	Soumasen Kousapw	

B. Communication flow

The phone/radio communication flow is a clear plan outlining how information will be transmitted throughout the community to ensure that all members are informed of an approaching onset disaster in a timely manner.

Example:





4. HAZARD, VULNERABILITY & CAPACITY MAPPING (HVCM)

A. Past Hazard Events

A hazard can be natural or manmade, sudden or slow onset, and can have a negative impact on life, health, socio-economic activities and the environment. Common natural hazards in the North Pacific include typhoons, drought, and tide surges.

What are some hazards that have affected your community? Please observe an example in the first row of boxes below:

Hazard/ Year	/ How did this event How did the impact your community cope/respond to the event?		What signs/clues were visible to community members that the hazard was approaching?
Drought	Lack of waterDamage to agriculture	 Request water from PUC/Fire Department Harvest and preserve food crops 	
Typhoon	 Flood damage to homes Wind damage to houses, infrastructure, power and telephone lines, and othe Damage to agriculture 	 Securing roofing and vulnerable assets (e.g.: boats) People evacuated to typhoon shelters 	 Chicken stay off trees Spiders take down web and move
Landslide	FatalitiesDamage to crops, homes and infrastructure	 Search and rescue Evacuate persons from damaged and high-risk areas 	Heavy, prolonged rain

B. Identify & Reduce Vulnerability

Vulnerability is the condition or circumstance of the community which makes it susceptible to being damaged by a hazard or disaster.

Identify physical vulnerabilities of the community (roads, bridges, houses, community buildings, communications systems), as well as vulnerable individuals who may need additional assistance or care. Include cultural sites, and any facility important to the well-being of the community, such as medical facilities, clinics, emergency shelters, and water supplies.

A possible impact is what "could happen" as a result of a hazard. Identify which corrective activities are needed to reduce the identified vulnerabilities of the community. Corrective activities are actions to be taken prior to the event occurring in order to mitigate its effects. Please observe an example in the first row of boxes below:

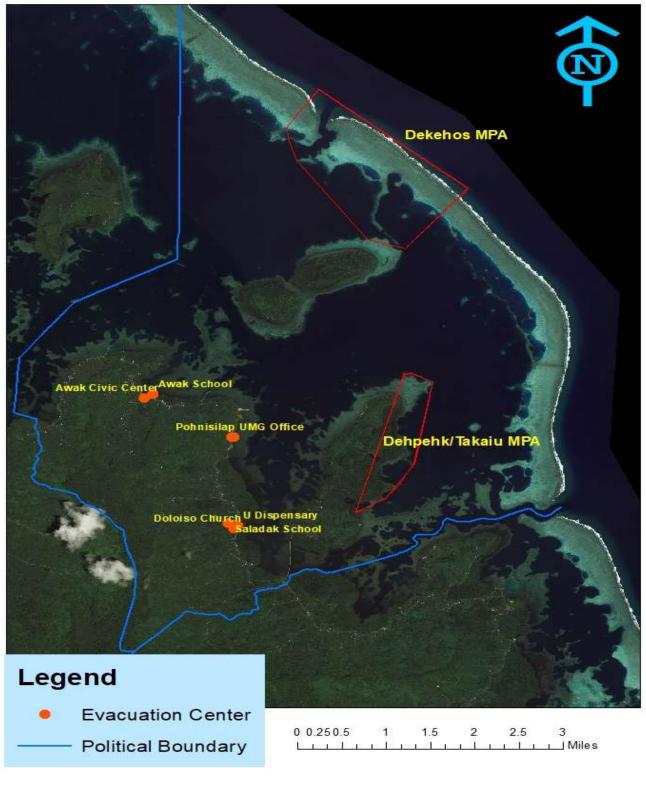
Hazard	Vulnerable assets/people	Possible Impact	Corrective Activities
Drought	 Concrete water tanks Farming plants, sakau Livestock Community members 	 Leaks in water tanks, contaminated water, Sakau, plants, and animals die from insufficient water Outbreak of diseases; diarrhoea, cholera. 	 Regular checking of water tanks Awareness raising on safe water consumption and conservation and food preservation.
Typhoon	HousesBoats, carsInfrastructureCropsPeople	 Destroyed or damaged homes, crops, assets, infrastructure Damage to farms, agriculture Loss of life among people and livestock. 	 Securing homes and vulnerable assets before the typhoon. Issue warnings at appropriate times to allow evacuation to shelters.
Landslide	Infrastructure, homesPeopleAgriculture.	Damaged reefs and marine life.	 Awareness of high-risk areas and collection of damaged crops. Issue warnings at appropriate times to allow evacuation to shelters.

C. Capacity for Immediate Response

Identify members of the community and the areas in which they have specialized training or work experience that could be helpful prior to, during, or after an emergency. This should include years of experience. Please observe an example in the first row of boxes below:

Community Member	Skill	Description of training and practice with the skill
Police: Einstein Joseph, Rufino Antonio Primo, Romencio Antreas and Santiago Joab Jr.	CPR, first aid, and victim extraction	IOM
Dr. Padwick Gallen	Physician	Hospital

U Municipal Emergency Evacuation Center



E. Identified Emergency Evacuation Shelters

Identify which structures in your community have been designated as evacuation shelters during emergencies and its respective manager. Please observe an example in the first row of boxes:

Identified Structure	Shelter Manager	Status of state assessment (please coordinate with your Disaster Coordination Officer - DCO)
Saladak Elementary School	Sonster Edgar	Assessment to be scheduled
Doloiso Church	Paulino David	Assessment to be scheduled
Nan U Church	Paul Gallen	Assessment to be scheduled
Awak Elementary School	Jeremy Donre	Assessment to be scheduled
St. Joseph Church	Henry Donre	Assessment to be scheduled

F. Emergency Evacuation Shelter Focal Points

The Evacuation Shelter Managers, who are listed on the chart of committee members, would each be responsible for overseeing a shelter. Listed below, are the different positions recommended for running a shelter efficiently. The shelter manager should work with the committee to determine who could best meet the requirements for serving in the various capacities. Please see Annexes B & C for additional tables.

Shelter Focal Points	
Evacuation Shelter Manager Sonster Edgar Contact information: 320-3981	 Responsible for overseeing all operations Ensures that all members of the Shelter Management Team are completing their roles and responsibilities without showing favouritism Liaison to the MDPC All members of the Shelter Management Team report to the Evacuation Shelter Leader
Registration Focal Point Dahker Abraham Contact information:320-7379	 Meets with beneficiaries upon arrival to fill out registration forms Oversees the Registration Team Records requests and needs Totals beneficiaries into categories (males/females/children) Totals vulnerable populations (pregnant, sick, disabled) and their individual needs Creates a list of requested items from beneficiaries Shares data with the Distribution Team
Relief Distribution Focal Point Zelnick Moses Contact information: 320-8742/3991	 Responsible for inventory of supplies and distributions Oversees the Distribution Team Meets with the Registration Team to collect data using registration tally sheet (males, females, supplies needed etc) Works with the Management Shelter Leader deciding how to divide the resources Implements protocols and systems for the distributions Ensures that relief items are distributed equally based on individual needs Ensures that all supplies are kept in a safe place
Security Focal Point Nixon Mark Contact information: 320-3991	 Responsible for enforcing security protocols for the safety of beneficiaries Oversees the Security Team Meets with the Evacuation Shelter Leader to discuss potential security threats and action plans to prevent/mitigate potential security issues Communicates with beneficiaries regarding safety policies Ensures that all security issues/concerns are the priority Works with the Distribution Focal Point to ensure all items for distribution are secure

5. MUNICIPAL DISASTER PREPAREDNESS COMMITTEE

The Municipal Disaster Preparedness Committee (MDPC) is made up of community members representing all demographics within the community, including men, women, youth, elderly, people with disabilities, and other vulnerable groups. Members of the Disaster Preparedness Committee can be self-appointed and/or voted in, but the process for selecting the committee members should be fair and transparent. There should be a representation of at least three individuals selected per category (with the exception of the Municipal Disaster Response Focal Point) while taking into consideration equal gender distribution during the section process. Add any additional responsibilities the committee finds necessary.

Name of Identified Team Members	<u>Local Titles</u>	Phone Numbers	<u>Determined Responsibilities</u>
Dahker Abraham	Chief Minister	320-8742 Municipal Govt: 320-3991	 Municipal Disaster Response Focal Point: Key decision maker; Maintains emergency communications; Updates partners of latest action plans; Calls for MDPC meetings; Reports the results of assessments to DCO; Liaises with government partners and ensures that community-level plans are in line with national priorities; Continuously reviews and updates emergency action plans and climate adaptation plans as needed
Keeper Pertin	Social Affairs Coordinator (SAC)	Municipal Govt: 320-3991	Vice Municipal Disaster Response Focal Points: • Undertakes all Municipal Disaster Response Focal Point responsibilities while the Municipal Disaster Response Focal Point is off island or otherwise unavailable
Zelnick Moses	Natural Resources Coordinator (NRC)	Municipal Govt: 320-3991	 Secretaries: Takes notes at meetings; Coordinates venue and participants for meetings; Writes and distributes reports of meetings and plans; Keeps record of the community population; Updates and maintains contact list of community members

		1	
			Rescue Team:Ensures that all loose/dangerous
			objects are secured during a disaster;
			-
			Performs implementation of disaster
			plan;
			Ensures emergency equipment is
			maintained and in stock;
Nixon Mark	Chief of Police	Municipal Govt:	Responsible for participating in any
INIXUII IVIAI K	Ciliei oi Police	320-3991	relevant training opportunities to
			update their skills/knowledge;
			Helps in evacuating elderly, disabled,
			and sick people to the evacuation
			shelter;
			-
			Ensures that each community member
			has been safely relocated to the
			evacuation shelter
			Water Monitors:
			Rain gauge monitor;
		Municipal Govt: 320-3991	Maintains monthly monitoring of
			rainwater and wells by reporting water
	Minister of Public Works		levels to Municipal Disaster Response
			Focal Point;
Danis Kilmete			Responsible for securing water
			catchments and wells before a disaster
			hits;
			Ensures the water is not wasted during
			and after a disaster;
			Reports contaminated drinking water to
			Municipal Disaster Response Focal
			Point.
Sec 1: Joseph			
Ladore			Community Liaisons:
Sec 2: Ioanis			Reports Disaster Response Plan back to
Donre		Municipal Govt:	the community;
Sec 3: Deckter	Section Chiefs	320-3991	Provides feedback from community to
Oscar	Section cineis	Sec 1: 320-4000	MDPC;
Sec 4: Antonio			,
Alex			Updates community on any changes to the plan
Sec 5: Paulus			the plan
Kustin			
Awak School:		Awak	
Jeremy Donre		School:320-3951	
Awak Church:		Awak	
Henry Donre	Dringingle	Church:320-6025	Evacuation Shelter Managers:
Saladak School:	Principals and	Saladak	Ensures the evacuation shelter is well-
Sonster Edgar	Church leaders	School:320-3981	maintained and resources are ready
Saladak Church:		Saladak Church:320-5652	
Paulino David Nan U Church:		Nan U Church:	
Paul Gallen		320-4529	
raui Gaileli]	320-4329	

6. PREPAREDNESS ACTION PLAN

A detailed and step-by-step plan should be produced for every hazard which your community is prone to. The plan should be created by the MDPC and include feedback from the community members. The plan should also be developed through a consultative meeting process, in which all committee members agree on every step of the plan. The MDPC should also present the completed plan to the community and ensure that each community member is updated on where to go for each type of hazard. In addition, the MDPC should create a timeline to regularly review the plan with community members and to conduct community-wide drills of the plan. As soon as the plan is completed, the Community Focal Point should relay it to the relevant government counterpart. For a copy of the Initial Disaster Assessment form, please see Annex D.

A. Hazard Specific Action Plan

HAZARD: Drought

	Point to consider	How will your community respond?	
ONSET	Has each community member been informed? Are water sources and valuable assets secured? Have water monitors been informed?	 All relevant government agencies and committees are informed of drought situation Inform community of drought situation Activate water monitors Release advisories on water conservation to public Health advisories on proper water treatment to prevent sickness common during drought Supplies for boiling water for community members who need them Deployment of Reverse Osmosis (RO) units 	
IMPACT	 What are the points of impact? Are there any medical emergencies to attend to? What are the states of the physical structures? What are the immediate needs? What is the community's access to food/water? How much? How many? Have a you completed an Initial 	 Monitor levels of water and adjust water conservation announcements as needed Monitor population for possible outbreaks of sicknesses resulting from lack of water Release advisories on potential fire hazards to community and especially vulnerable areas a. Put Rescue Team/Police on watch for possible fire outbreaks 	
	Disaster Assessment form? See Annex D	4. Continue operations of RO Units for relief until no longer needed	

HAZARD: <u>Typhoon</u>

	Point to consider	How will your community respond?
48 HOURS	Has each community member been informed? Are shelters ready for operation? Are the radios secured? Has the alarm sounded? Are rescue teams enacted? Are water sources and valuable assets secured?	 Mayor receives warning from DCO Committee activated Rescue team prepares and secures typhoon shelter Sound the alarm Recall people that might possibly be exposed a. Hikers b. Fishing vessels Start evacuating vulnerable members of community Secure dangerous and vulnerable assets a. Tie down tin roofing b. Secure dwellings Secure water sources a. Cover tanks b. Secure gutters
24 HOURS	Are all community members in an evacuation shelter? Has a head count been done? Has the Municipal Disaster Response Focal Point been notified of head count? Have all communication devices been taken down and secured?	All population evacuated Head count by shelter focal point Securing communications equipment
12 HOURS	Confirmation of all members and assets secured?	Stay in shelters
		IMPACT
3. What are the states of the physical structures? 4. What are the immediate needs? What is the community's moving people back to homes a. Damage to infrastructure (i.e: roads and bridges, or damaged houses and buildings) b. Damage to utility, communication, and other equipmecessary for recovery operations		 Rapid assessment and record all observed damages IDA Gauge potentially hazardous damages and determine possibility of moving people back to homes Damage to infrastructure (i.e: roads and bridges, obstructions, damaged houses and buildings) Damage to utility, communication, and other equipment1 necessary for recovery operations Address damages that are a potential detriment to safety and security of population as well as hinder recovery Blocked roads, damage to dispensary building Downed power lines Move population back to homes once deemed safe

	Points to consider	How will your community respond?
МАТСН	 Zero Threat Is dispensary functional/properly supplied? Is community aware of dispensary business hours? Does the dispensary have accessibility constraints? 	
WARNING	 Threat Exists – Zero Cases General Coordination & Public Information Has there been a meeting with relevant State Government counterparts? Have guidelines and advisories been developed by Dept. of Health? Have awareness materials been developed by the state? How to maintain communication with State Task Force, or relevant Government Agencies. What information do they need? How often do they need it? what format or method will the information be shared? Has the community been informed? How will you ensure new information is shared with your community in a timely manner? Preparation of the Dispensaries Has an inventory stock-take of dispensary supplies and medicines been conducted and shared with Department of Health? Is there a need to request for additional supplies? Has there been a risk assessment report delivered to Task Force? What is the staffing level of the Dispensaries, will the Dispensaries need additional staff, if so, what positions? 	
IMPACT In this hazard Scenario Impact is defined as first confirmed cases/ outbreak of communicable disease.	 Cases confirmed - State-wide Transmission Has the community been informed? Have awareness materials been shared? How will you share this information in your community? Have you considered how to share the information with vulnerable members of your community? What Guidelines and Advisories have been shared (Physical Distancing Guidelines). How will you share this information in your community? How will your community monitor compliance to the guidelines? How will your community encourage compliance to the guidelines? What does the practice of these guidelines look like in different situations? (Cultural activities, Funerals, Sakau market, food preparations, sharing food and drink, transportation, etc)	

^{*}see *UCV* in Annex





Annex A

Municipality Profile: Federated States of Micronesia

INITIAL INFORMATION													
Site details													
State:					Municipality:								
Atoll/Island:				Date:									
GPS Coordinates:	Latitu	ude:					Longitude:	-					
Name of municipality leade	r:				Conta	ct of mu	nicipality le	eader:					
Demographics													
Age/sex		0-5 years	6	6–12	years		13–17 ye	ears		18-59 years		60+	years
Male													
Female													
Total													
Total # of Households													
Access													
Is there an airport?		□Yes		□ No	If ves	coordin	ates		Х		Y	,	
Is there a distribution point	?	□Yes		□ No		coordin			X		Y		
Is there a dock?		□Yes		□ No		coordin			X		Y		
Is there an evacuation cent	re?	□Yes		□ No		coordin			X		Y		
is there are evacuation cent				☐ 1 10		yes, loc					+'		
Communication					O1, II	yes, 100	ation						
Phone access	□Yes	□No	Mohi	le access	ΙΓ	Yes	□ No	Interr	net access		Тг	Yes	□No
Radio station access	☐ Yes	□No		adio acces		☐ Yes	□ No		s, frequency	,	╬	_ 103	
Access to HF Radio						1.e2						1	
	☐ Yes	☐ No	II yes	s, frequenc	;y		Other ty	pe(s) o	r communic	ation tool(s)			
Key Stakeholders					,								
Are there existing disaster	manageme	ent committe	es?	s? Name:						Contact:			
Other community leaders?				Name:						Contact:			
SERVICES													
Shelter													
# of families living with hos	t family				# of H	H with n	nosquito n	ets					
# of families living in tempo	rary shelte	er		# of HH with access to electricity									
# of families living in perma	nent hous	ina		# of HH with solar power									
WASH		J					'						
Av. rainfall every 6 months	(mm)		# #	H with priv	rate latring	2							
	· · ·	□ \A/-!I							П т	☐ Other,			
Main source of water for dr		☐ Well		Rain Wate					☐ Tap				
Main source of water for co	oking	☐ Well		Rain Wate	r 🔲 l	RO Unit		er er	ПТар	☐ Other,	_		_
# of public water catchmen				quality of			Cle		☐ Moderately clean			_Unclean	
Signs of open defecation		☐ Yes	☐ No	Ongoir	ng hygien	hygiene promotion campaigns?						Yes	☐ No
Health		ler.				16		4.1	1 611 10	5 1111			
Health facility situated withi		,	Yes		□ No				el of Health				
Most prevalent health probl		☐ Diabetes symptoms	∟шиа	Inutrition	☐ Pink e	eye L]diarrhea [FIU-II	ке	Other,			
Food and livelihood													
What is the most common	source of o	obtaining foo	d?		Own pro	duce	Loc	cal marl	ket Co	ommercial mar	ket		
Is there access to food dist	ribution?		☐ Yes	Yes No Su		Supplementary feeding for children					Yes	□No	
Access to market				□No	# of fa	of families with source of income							
Education					·								
Educational facility situated within municipality					attendi	ng school	Boys:	Girls	:				
Highest level of educationa	l facility wi	thin municip	ality?	1			y school		High school	ol Col	lege	!	-
If children are not going to school, why not?			☐ Not a	ccessible	☐ In	frastruct	ure not su	itable	☐ Fami	ly decision	Oth	ner:	

Table 1: Social and Physical Distancing for Public Service Settings

COVID-19 Condition	5 "Watch" (zero threat)	4 "Warning" (threat exists no cases confirmed)	3 "IMPACT" (1 to 10 confirmed cases)	2 (10 - 100 confirmed cases)	1 (state-wide transmission)
Health* (Hospitals, CHCs, Dispensaries)	OPEN	OPEN	OPEN (limit to essential services)	OPEN (limit to essential services)	OPEN (limit to essential services)
EPA Sanitation (Trash services)	OPEN	OPEN	OPEN (limit to essential services)	OPEN (limit to essential services)	OPEN (limit to essential services)
Public safety (Police Station, Courts, 911, Customs)	OPEN	OPEN	OPEN (limit to essential services)	OPEN (limit to essential services)	OPEN (limit to essential services)
State Treasury	OPEN	OPEN	OPEN	OPEN	OPEN
Public Information (Governor's Office, PIO, V6AH)	OPEN	OPEN	OPEN (limit to essential services)	OPEN (limit to essential services)	OPEN (limit to essential services)
T&I (Utilities, Shipping, Telecom, Airport, Seaport)	OPEN	OPEN	OPEN (limit to essential services)	OPEN (limit to essential services)	OPEN (limit to essential services)
Agriculture / food related trade and commerce (Agricultural Services)	OPEN	OPEN	OPEN (limit to essential services)	OPEN (limit to essential services)	OPEN (limit to essential services)
Education** (Primary, Secondary, Post-Secondary)	OPEN	OPEN*	OPEN (Alternative of Continued Learning/Distance Learning)	OPEN (Alternative of Continued Education/ Distance Learning)	OPEN (Alternative of Continued Education/ Distance Learning)
Weather Service	OPEN	OPEN	OPEN (limit to essential services)	OPEN (limit to essential services)	OPEN (limit to essential services)
Postal Service	OPEN	OPEN	OPEN (limit to essential services)	OPEN (limit to essential services)	OPEN (limit to essential services)
Public Parks	OPEN	OPEN	SUSPENDED	SUSPENDED	SUSPENDED

^{*}Health: FSM DHSA is now developing 'Essential Health Service Strategy' in discussion with Pohnpei State DHSS. The essential health service items are defined in the strategy and will continue to be delivered through primary care facilities and outreach service.

^{**}Education: During CovCon4 and until further notice, DOE staff and schoolteachers have been repurposed for risk-communication activities in Pohnpei State.

Table 2: Social and Physical Distancing for Private Service Settings

COVID-19 Condition	5 "Watch" (zero threat)	4 "Warning" (threat exists no cases confirmed)	3 "IMPACT" (1 to 10 confirmed cases)	2 (10 - 100 confirmed cases)	1 (state-wide transmission)
Banking / Lending Institutions & Money Transfers	OPEN	OPEN	OPEN (limit opening hours and customers)	OPEN (limit opening hours and customers)	OPEN (limit opening hours and customers)
Grocery stores, Mom & Pop Shops	OPEN	OPEN	OPEN (limit opening hours and customers)	OPEN (limit opening hours and customers)	OPEN (limit opening hours and customers)
Restaurants & Bars	OPEN	OPEN	OPEN (limit only to take outs and hotel residents)	OPEN (limit only to take outs and hotel residents)	OPEN (limit only take outs and hotel residents)
Food outlets (take-out stands)	OPEN	OPEN	SUSPENDED	SUSPENDED	SUSPENDED
Transportation services	OPEN	OPEN	OPEN (limit customers, adhere to guidelines)	I (limit customers adhere to I	
Hardware stores	OPEN	OPEN	OPEN (limit opening hours and customers)	OPEN (limit opening hours and number of customers)	OPEN (limit opening hours and number of customers)
Exercise & Sports facilities	OPEN	OPEN	OPEN (limit opening hours and number of customers)	SUSPENDED (limit to households/ online and outdoor individual exercise)	SUSPENDED (limit to households/ online)
Religion (Churches, Temples, etc.)	OPEN	OPEN (limit to 50 people and strongly enforce preventive measures)	OPEN (services continue remotely via online / at the discretion of church leadership)	OPEN (services continue remotely via online / at the discretion of church leadership)	OPEN (services continue remotely via online / at the discretion of church leadership)
Cinema	OPEN	SUSPENDED	SUSPENDED	SUSPENDED	SUSPENDED
Barbershop & Salons	OPEN	OPEN	SUSPENDED	SUSPENDED	SUSPENDED
Manufacture (Handicraft, Oil Production)	OPEN	OPEN	OPEN (limit opening hours and customers)	SUSPENDED	SUSPENDED
Water Suppliers	OPEN	OPEN	OPEN	OPEN	OPEN
Laundromat	OPEN	OPEN	OPEN (limit opening hours and customers)	OPEN (limit opening hours and customers)	OPEN (limit opening hours and customers)

Table 3: Social and Physical Distancing for Cultural/Traditional Gatherings

COVID-19 Condition	5 "Watch" (zero threat)	4 "Warning" (threat exists no cases confirmed)	3 "IMPACT" (1 to 10 confirmed cases)	2 (10 - 100 confirmed cases)	1 (state-wide transmission)
Funeral	OPEN	OPEN	OPEN	OPEN (limit to 50 people and follow COVID-19 burial guidelines)	OPEN (limit to 50 people and follow COVID-19 burial guidelines)
(limit to 50 people and follow COVID-19 burial guidelines)	OPEN	OPEN	SUSPENDED	SUSPENDED	SUSPENDED

Social and Physical Distancing Protocol in Public spaces include the following:

- Wearing Masks and face coverings are effective at preventing the spread of COVID-19 in public settings.
- Avoid crowded mass social gatherings like banks, markets, parties, rallies, night clubs, funerals, etc. as much as possible.
- Practice safe distancing (keep at least six (6) feet perimeter distance from others).
- Avoid spitting in public spaces.
- Practice frequent handwashing and cough/sneeze etiquette (regular hand-washing with soap and water; covering nose and mouth with disposable tissue when coughing/sneezing, or coughing/sneezing into a bent/flexed elbow).
- Avoid physical greetings such as handshaking, hugging and kissing. Practice safe greetings like a wave, a nod or a bow.
- Avoid going to crowded places (stores, markets, banks, parties etc.).
- Avoid crowded public transportation (taxi, boats, etc.).

Social and Physical Distancing Protocol at Home includes the following:

- Minimize receiving visitors at home and visiting others at their homes at this time.
- Regularly disinfect frequently touched surfaces (doorknobs, tables, toilet covers, etc.)
- Ensure good ventilation at home by keeping the windows and doors open
- Clean air-conditioning and fans (filters and propellers) regularly
- Ensure the elderly and people with chronic conditions are treated with special care and respect.
- Non-vulnerable family members or neighbors should run essential errands like buying of groceries, medicines, and other necessities for those who are vulnerable.
- If someone in your home is experiencing symptoms, even mild symptoms, the entire household should practice social distancing, increase the frequency of cleaning and disinfecting commonly touched surfaces, and the person with symptoms such as cough, headache, mild fever, should self-isolate and immediately call the COVID Hotline: 320-3109 for help. Have someone bring you essential supplies. If you need to leave your house, wear a mask to avoid infecting others.

Social and Physical Distancing Protocol at Workplace include the following:

- Wearing Masks and face coverings are effective at preventing the spread of COVID-19 in public settings.
- Avoid physical greetings (handshakes, hugs, etc.) of co-workers and others, instead practice safe greetings (like waving, nodding, or bowing).
- Ensure you are well before going to work. If exhibiting any COVID-19 related symptoms (e.g. cough, fever, difficulty breathing, chills, muscle pain, headache, sore throat, recent loss of taste or smell), stay at home and contact your supervisor.
- Avoid having large face-to-face meetings and hold meetings via video-conferencing and phone call as much as possible.
- Ensure essential meetings are held in a well-ventilated area.

- Promote frequent handwashing and train cough and sneeze etiquettes are practiced at all times.
- Place alcohol-based hand rub at vantage places for all staff to use.
- Regularly clean and disinfect touchable surfaces like payment portals, shared equipment and objects like pens.
- Avoid non-essential travels as much as possible.
- Workplaces should consider placing additional limitations on the number of personnel in any enclosed office space at the same time by ensuring at least 6 feet of separation. Ensure all desks or individual workstations are separated by at least 6 feet.
- Workplaces should always post an employee near the door to ensure that the maximum number of customers is not exceeded, and that customers comply with the other preventive Protocols. Ensure that this employee is more than 6 feet away from customers to maintain adequate social/physical distance.
- Encourage electronic or contactless payment methods as much as possible.
- Businesses like restaurants should close all public seating/eating areas and encourage deliveries and Takeaways.

Sharing meals:

- Wash hands before meals.
- Disinfect table or eating surface before meals.
- Avoid sharing of food and drinks; Avoid sharing silverware and cups.
- Avoid taking food from serving plates with your hands.

What to do if you are experiencing any symptoms:

- Stay home and self-isolate even with minor symptoms such as cough, headache, mild fever, and immediately call the Toll-free 320-3109 for help. Have someone bring you essential supplies. If you need to leave your house, wear a mask to avoid infecting others.
- Wearing Masks and face coverings are effective at preventing the spread of COVID-19.

Annex B

Identified Structure:

Shelter Focal Points	Roles and Responsibilities
Evacuation Shelter Manager Contact information:	 Responsible for overseeing all operations Ensures that all members of the Shelter Management Team are adequately completing their roles and responsibilities without showing favouritism Liaison to the DRMC All members of the Shelter Management Team report to the Evacuation Shelter Leader
Registration Focal Point	 Meets with beneficiaries upon arrival to fill out registration forms Oversees the Registration Team Records requests and needs Totals beneficiaries into categories
Contact information:	 (males/females/children) Totals vulnerable populations (pregnant, sick, disabled) and their individual needs Creates a list of requested items from beneficiaries Shares data with the Distribution Team
Relief Distribution Focal Point	 Responsible for inventory of supplies and distributions Oversees the Distribution Team Meets with the Registration Team to collect data using registration tally sheet (males, females, supplies needed
Contact information:	 etc) Works with the Management Shelter Leader deciding how to divide the resources Implements protocols and systems for the distributions Ensures that relief items are distributed equally based on individual needs Ensures that all supplies are kept in a safe place
Security Focal Point	 Responsible for enforcing security protocols for the safety of beneficiaries Oversees the Security Team Meets with the Evacuation Shelter Leader to discuss
Contact information:	 potential security threats and action plans to prevent/mitigate potential security issues Communicates with beneficiaries regarding safety policies Ensures that all security issues/concerns are the priority Works with the Distribution Focal Point to ensure all items for distribution are secure

Annex C

Identified Structure:

Shelter Focal Points	Roles and Responsibilities
Evacuation Shelter Manager Contact information:	 Responsible for overseeing all operations Ensures that all members of the Shelter Management Team are adequately completing their roles and responsibilities without showing favouritism Liaison to the DRMC
	 All members of the Shelter Management Team report to the Evacuation Shelter Leader
Registration Focal Point	 Meets with beneficiaries upon arrival to fill out registration forms Oversees the Registration Team Records requests and needs
Contact information:	 Totals beneficiaries into categories (males/females/children) Totals vulnerable populations (pregnant, sick, disabled)
	 and their individual needs Creates a list of requested items from beneficiaries Shares data with the Distribution Team
Relief Distribution Focal Point	 Responsible for inventory of supplies and distributions Oversees the Distribution Team Meets with the Registration Team to collect data using registration tally sheet (males, females, supplies needed
Contact information:	 etc) Works with the Management Shelter Leader to determine how to divide resources
	 Implements protocols and systems for the distributions Ensures that relief items are distributed equally based on individual needs
	 Ensures that all supplies are kept in a safe place Responsible for enforcing security protocols for the safety
Security Focal Point	 of beneficiaries Oversees the Security Team Mosts with the Evacuation Sholter Leader to discuss
Contact information:	 Meets with the Evacuation Shelter Leader to discuss potential security threats and action plans to prevent/mitigate potential security issues Communicates with beneficiaries regarding safety policies Ensures that all security issues/concerns are the priority Works with the Distribution Focal Point to ensure all items for distribution are secure



Standardized Initial Damage Assessment Form (IDA)

State Disaster Coordinating Officer (DCO)

Department of Environment, Climate Change and Emergency Management (DECEM)

State:	
Island:	_
Municipality:	
Village:	
Assessment Date:	
Assessment Time:	

	FFICIAL SEA										Village:	
											Assessment Date:	
Dis	aster Name:				A	Assessor Signature:					Assessment Time:	
Di	isaster Date:				Ass	sessor's Full Name:				<u> </u>	COMMENTS	
1	Means of access(check all that apply)		Road	l Access		Boat access		Air		by foot only		
2	Means of Communications		HF/V	'HF		Cellular		Satellite		EPIRB		
2.1	Primary Points of Contact (Mayor/Chief)											
3	Local Demographics(write how many)		Tota	l Population				Total Household	S			
3.1	Immediate Wellbeing		Sick/	'ill		Injured		Missing		Dead		
3.2	Population(write how many)		Infar	nt/child (<5)		Adolescent (< 15)		Adults		Elderly (>55)		
3.3	Persons w/ disabilities or special needs		Preg	nant		Blind/Deaf		Immobile		Other		
3.4	Main dwelling houses		In To			No/Minor Damage		Major Damage		Destroyed		
3.5	Displaced households (not at home)		with	Relatives		at a Church		Shelter/School		Left the Village		
4	Water Supply(Circle Yes or No)		Affec	ted?	Enc	ough Available?	S	afe to Drink?	Sa	afe to Bathe?		
4.1	Catchments		YES	NO	١	res no	Υ	'ES NO	Υ	'ES NO		
4.2	Ground Well		YES	NO	١	/ES NO	Υ	'ES NO	Υ	'ES NO		
4.3	Stream Water		YES	NO	١	res no	Υ	'ES NO	Υ	'ES NO		
5	Agricultural Damage(select 1 for each)	Α	little I	Damage	Н	lalf Damaged	Maj	ority Damaged		All Damaged		
5.1	Banana											
5.2	Breadfruit											
5.3	Cassava/Tapioca											
5.4	Coconut											
5.5	Taro & Yam											
5.6	Livestock											
5.7	How long the food supply will last?		1 we	ek or less		2 weeks		3 weeks		4 or more weeks		
6	Infrastructure		Funct	ional	Imp	paired Function	M	lajor Damage	Tot	ally Destroyed		
6.1	School Buildings											
6.2	Church Buildings											
6.3	Community Hall											
6.4	Government Buildings & Dispensaries											
6.5	Primary Transportation											
6.6	Normal Electric Supply / Fuel											
7	Security Concerns / Issues		None	9		Few Issues		Major Issues		Not Secure		
8	Overall Coping		Stror	ng		Moderate		Weak				
												_

The Purpose of this form is to collect the important information which will provide an overview of the situation at the village level following a disaster. If possible, please include any photographs of the Damages, as this will be very helpful. More details assessments will follow if needed.

This Form Should be completed and submitted to your State Disaster Coordination Office within 12 to 24 hours following a disaster or severe event.

EXPLANITORY NOTES:		COMMENTS (Continued from Page 1)			
3.1 Immediate Wellbeing	Number sick, missing or dead. If any sickness indicate type in comments column. (e.g. Coughing, Diarrhoea, Fever.)	Please use the line number to indicate which line your comments are for. Example: 3.1 following the disaster there were many instances of Diarrhea.			
3.3 Persons w/ Disabilities or Special Needs	Pregnant women, elderly, young without family, cannot walk, cannot hear, cannot see.				
3.4Main Dwelling houses	Total= the total number of occupied households before the event No/Minor Damage= the family can still safely occupy the home. Major Damage= the family can still safely occupy a portion of the home, but a portion of the home is not safe to occupy. Destroyed = The home is not safe to be occupied.				
3.5 Displaced Households	The number of households that have had to leave their primary home because the event has made it unsafe to occupy.				
7.Security Concerns/Issues	Is there likelihood or threat of unrest/violence/stealing? Violence against women?				
8. Overall Coping	What is the overall mood? Are community members helping each other? Are they sharing food and water? Have they started to make repairs?				

August 28, 2020

UCV Response measures during Contact Tracing

TEAM MEMBERS							
Kenely Marino, President	Santos Abraham	Mason Albert/Irene Phillip	Bejay Obispo				
Thomas Kostka, VP Ertin Abraham, VP	Stevick Joseph	Olter Andon	Hudson Hebel				
Memory Route, Sec	Enster Albert	Nickson Donre	Billy Obispo				
Yumi Primo, Treas	Yumi Primo, Treas Dickson Donre		Kim Alex				
Robino Primo	Keeper Pertin	Aioleen Donre	Alpet Kihleng				
Karlyn Marino	Sweetie John	Adelman Joseph	Olter Alex				

GOAL

This plan is intended to support health care workers during the contact tracing period within a lockdown where suspected cases are tested and confined within each household in U Municipality. UCV's plan is complementary in nature to the response plan by the government, its scope will be limited to its members capabilities as untrained community support group. UCV will provide alternative quarantine sites for our Critical NCDs and help care for the quarantined until released.

OBJECTIVE

When symptoms begin showing on any individual, health workers will be summoned to the residence and perform testing to determine the existence of the virus. If confirmed, individual(s) will be transported to the State Isolation Compound at Misko Beach. The entire household which the confirmed case came from will be put under strict quarantine. UCV will offer Critical NCDs the option to relocate to our quarantine sites to be cared for by UCV members and Health personnel for a period of 14 days per individual, with monitoring and testing. Separation from the site of infection is critical to protecting the most vulnerable, our critical NCDs. UCV's definition of 'Critical' is made internally in response to the high number of NCDs.

STRATEGIC AC- TION DESCRIPTION	PARTY / DEPT RESPONSIBLE	DATE of En- try	Re- lease Date	RESOURCES REQUIRED	DESIRED OUTCOME
Providing necessary care for up to 40 Critical NCDs	UCV and State Health Staff	Date of arri- val	14 days quar. Period	Food, Shel- ter and amen- ities	Reduced risk/ex- posure to the most vulnerable and en- suring the COVID virus do not take their lives.

Critical NCD defined (CNDC)	No. Of CNCDs in U	No. of NCDs in U
Med. recognized NCD with respiratory risk	Results will be available after compilation of data already secured.	Results will be available after compilation of data already secured.
2. Currently taking medication		
3. Operated on in the past/Surgery		
Over 60 years old		
	Total	Total

Tracing period within Lockdown:

Anyone coming in contact with a person who is confirmed to have virus is, by definition, a Contact. A contact must be isolated from the rest of the household occupants. Should a Contact share the same household unit with a CNDC, UCV will offer the CNDC a choice to relocate to our quarantine sites.

-Who is a contact?

A contact is a person involved in any of the following:

- Providing unprotected direct care for a person confirmed to have COVID 19.
- Coming in contact with an infected person 14 days prior to infected person being tested positive.
- Working together in close proximity, or sharing the same environment with a COVID-19
 patient. (e.g. church, funeral, birthday celebration, market) with the COVID-19 patient.
- Traveling with a COVID-19 patient in any kind of vehicle (taxi, car, plane, boat).

Quarantine Sites

Saladak/Awak School Quarantine Site/ECE Bldg		
3 classrooms each school for quarantine	Suitable facilities available and authorized by Governor of Pohnpei State.	
1 classroom for UCV helpers	Suitable facilities available and authorized by Governor of Pohnpei State.	
1 room for storage	Suitable facilities available and authorized by Governor of Pohnpei State.	
Need additional 4 toilets with sink and showers	\$3,500 per unit total \$14,000	

^{*} Funding for sites have been secured through Congress funding.

Items	Cost Estimate	Supplier	Donor
20 Coleman Cot Folding Bed- Mattress Pad	\$89.95 ea. x 20 = \$1,799	E-Bay	IOM
40 Sheets	\$10 per x 20 = \$200	Local stores	IOM
40 Billows/Coverings	Committed	Donated by Nahnkeniei of U	Nahnkeniei of U
20 mats	\$30 per x 20 = \$600	Local stores	IOM
20 Fans	\$30 per x 20 = \$600	ACE Hardware	IOM
20 curtains, 2 per quarter			IOM
Wifi	Two months worth	Telecom	IOM
SOP			IOM
Morning Meal	Lunch	Dinner	Total

\$5 per 20= 100 daily	\$5 per 20= \$100 daily	\$7 per 20= \$ 140	\$440 per day
x 30 days= \$3,000	x 30 days= \$3,000	x 30 days= \$4200	\$10,200 per month
Total Funds for Project: \$			

The funding we are seeking from IOM is limited to material funds for basic item needs to be used by people under quarantine for sheltering purposes. UCV will provide funding for new site toilet facilities. UCV will seek further funding assistance for foods to be consumed by those under quarantine from other sources. Of course open for IOM to also assist.